

**Sandusky County Park District
Board of Park Commissioners Meeting
July 21st, 2021 Regular Meeting
9:00am at River Cliff Lodge
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The Board of Park Commissioners met at River Cliff Lodge on July 21, 2021 at 9:00 AM.

Roll Call

Commissioner Moore called the meeting to order at 9:00 am. Director Brown conducted the roll call showing Commissioners Fails, Lawrence, and Moore was present. Andrew Brown was in attendance.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to accept minutes of the June 16th, 2021 Regular Meeting was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: HR Business Manager Christina Warden was not present, credit card report was reviewed at the meeting.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Unfinished Business

River Cliff Lodge Updates

River Cliff Lodge Office – Opening Date: Monday, July 26th, 2021: We've received the Occupancy Permit and came in under budget by almost \$5,000. The plan is to have County IT move our phones and setup our network on Wednesday, July 21st. We plan to fully open and operating out of that space on Monday.

HVAC River Cliff Lodge: We are still working on the replacement of the system and will hopefully have more information on options shortly. As discussed, the board would like the Director to move forward with a full replacement of the HVAC system as quickly as possible, including executing a proposal for design, bidding, etc. services with Thomas Porter Architects.

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Redhorse Bend Update: The ribbon cutting ceremony hosted by ODNR is scheduled for 1pm Friday, July 16th. Director Brown is still working with Black Swamp Conservancy to finalize the transfer to the Park District. I expect that we'll be able to complete the transfer in the next couple of months. The edits suggested to naming were accepted by Black Swamp. Enclosed in an updated MOU with the changes we proposed. Once we get the draft Conservation Easement from BSC I'll ask Park District Attorney Ladd Beck to start on the deed and any other legal documents needed for the transfer.

New Business

Muddy Creek Reserve Buildings Update: Virgil Weichman, who holds the life lease on the house at Muddy Creek Reserve, contacted me about the roof of the house leaking. Jeff Miller, Operations Supervisor, has inspected the roof and he's included a description of his findings in his monthly report. I'd like to discuss the future of the building and what we can do to ensure that we can utilize it in the future, if we so choose.

The Board is in favor of moving forward with getting quotes for a metal roof. We will hopefully have quotes at the August meeting.

Board Initiated Business:

(3) Director Brown would like to attend the NRPA Conference in Nashville, TN. The conference cost is \$795 and a little over \$1,000 for lodging. Mr. Fails made a motion to approve Director Brown to attend the conference, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.


Discussion was had regarding an old one room school house in Vickery. The board all agreed that the property would not be something that the Park District would have interest in acquiring or managing/maintaining.

(5) Adjournment: Next regular meeting is scheduled for Wednesday August 18th, 2021 at 9:00 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Fails.

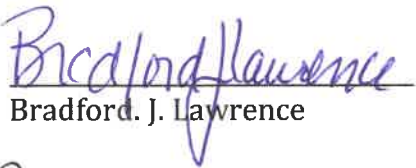
With no further business, the Board adjourned at 10:17 am.

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Board of Park Commissioners



George B. Moore



Bradford J. Lawrence



James B. Fails



Andrew Brown, Director/Secretary



Date